

Project Manager

VIKING CNC has more than 30 years of experience in building high quality specialized grinders with uncompromising precision and user- friendly software. In 2017 we moved our production from Denmark to Prague, where we have established a dynamic team of highly qualified technicians with both local and international background. Till now we are still a small dynamic company developing innovative custom build machines, we have periods with hectic activity but also calmer periods with good time to breath.

Working in VIKING, You will get the chance to design and see the full product being finished, or even participate in finishing the machine on the shopfloor. Our employees are experts in their field, who enjoy flexible working hours, self-improvement training, enjoyable team events, all with a relaxed but dynamic family atmosphere. In Viking, we all have a growth mindset, we want to find the person who will fit in to our great team, a person who wants to develop their personal skills together with our company's future.

Your daily tasks will be:

As Project manager you are responsible for planning and overseeing projects to ensure they are completed in a timely fashion and within budget. You will plan and designate project resources in cooperation with the COO, prepare budgets, monitor progress, and keep stakeholders as CEO, Sales Director and the Design Director informed the entire way.

As this is a newly created position it requires that you implement and facilitate the project management required to run a variety of complicated projects, involving everything from IT/Robot/software coordination with the programmers to coordination with purchasing and assembly in the production. Visual communication across the different departments will be an essential part of your job.

In cooperation with our COO, you have to plan and coordinate how we build the submarines while sailing them.

As we are in a startup phase as a company, we also require you to fit small tasks into your daily tasks.

- Helping creating drawings of parts and assemblies in SolidWorks.
- Creating of pneumatic and lubrication diagrams according to designers instructions.
- Update of drawings and parts according to findings from manufacturing and assembly.
- Errands to suppliers or shops in case of need (in Prague in cooperation with our purchaser).
- Creating and updating manuals for machines.
- Preparation of pictures for manuals from 3D model.
- Preparation of 3D library parts.
- 3D Parts printing on Prusa 3D Printers.

Required qualification:

- Structured, well organized and meticulous with details.
- Basic knowledge of working in SolidWorks and very good knowledge of working in Excel.
- Secondary education with relevant experience or higher education.
- Advanced knowledge of English and Czech (verbally and in writing), German advantage.
- Team player with an emphasis on quality of work.
- Energetic, enthusiastic, hardworking, loyal, a stickler for the details.
- Driving license B.

We offer:

- Above-standard salary evaluation depending on previous experience. - Dynamic and informal work environment.
- 5 weeks holiday and 3 extra days in case of illness.

- Flexible working hours.
- Training on various issues according to the applicant's interests.

Contact:

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